

EASTERN ONTARIO AREA 2016-17 BAND & DRILL COMPETITION



OPERATION ORDER 22 April 2017

1085-21 (CTO)

1 Feb 2017

Distribution List

EASTERN ONTARIO AREA (EOA)
2017 BAND & DRILL COMPETITION OPERATIONS ORDER

Reference: 1. CRCI 4504 Central Region Band and Drill Competition
2. Central Region Band and Drill Competition Manual

SITUATION

1. Eastern Ontario Area shall conduct a Band & Drill Competition for EOA Sea, Army and Air Cadets 22 April 2017 at CFB Kingston.

MISSION

2. To detail administrative arrangements and conduct of the EOA Drill Competition.

EXECUTION

3. General Outline:

- a. Phase 1. Deployment/return from LHQ to the KINGSTON Area on Sat, 22 April 17.
- b. Phase 2. Conduct a Band, and a Drill Competition for Drill Without and With Arms on 22 April 2017, at CFB Kingston (and on Sunday 23 April only if required) as required, as per schedule.
- c. Phase 3. There will be no closing ceremonies. Units will depart upon completion of their final event. Result from the competition will be announced through email NLT 28 April 2017.

4. Groupings and Taskings:

- a. Phase 1- Groupings. As per Detachment Travel Itinerary, units will travel to CFB Kingston on 22 April 2017. Travel details will be forwarded to units by 17 April 2017.
- b. Phase 1- Taskings. Transportation will be arranged as prescribed by the OIC. **All units will register their cadets on Fortress for the competition and send an email to the OIC with unit name, number of pers requiring transport and teams entering into the competition NLT Close of Business (COB)7 April 2017.** All units shall provide a maximum of 1 staff per Drill team, and limited to 3 staff per band for the event. The detachment will book vehicles for all units outside of the local Kingston Area. No individual travel will be authorized for reimbursement. CIC and Escorting Officers are responsible for their cadets' behaviour while on route to the Kingston area and while at the competition. Civilian attire is authorized for the cadets during travel. Adult staff will travel in CADPAT/NCD. **All adult staff (CIC, CI and volunteers) must be PRC /VSS Screened.**
- c. Phase 2 - Groupings

(1) Unit Officers: All cadet corps shall have an escort that is either a Military Member or, paid Civilian Instructor.

**Alcohol shall not be consumed at any time during the competition.
Smoking areas for adults will be as designated by CFB Kingston.
Smoking is not permitted in buildings or in the presence of cadets.**

- (2) Duty Officers: There will be Duty Officers assigned at each venue.
- (3) Intake Officer: Upon arrival at CFB Kingston (Constantine Arena, 7 Navy Way, Kingston Ontario K7K 7B4) all units will report to the intake Officer located in the main hallway to secure a location for the cadets to change into their uniform. **All units must have an up to date nominal role** of each of their teams which will be submitted upon arrival. ***Cadets who are competing on more than one team must clearly be annotated.***
- (4) Unit Teams: Band and Drill Teams for this competition are open to all elements, IAW the criteria outlined at reference.

d. Phase 2 – Taskings

- (1) Unit Officers: Officers are to ensure that their corps/sqns are aware of, and strictly adhere to, timings for competition as detailed in the Band & Drill Master Schedule. **Unit Officers shall assume responsibility for the conduct and discipline of their teams at all times during the Competition.** As well, officers are to forward any concerns or problems to Captain Lisa Ann Millar, OIC Competition.
- (2) All military personnel working as staff will wear 3B while inspecting or judging the cadets. Unit escorts and workers will wear CADPAT/NCDs
- (3) All teams participating by unit along with the number requiring transport must be submitted to the Detachment NLT COB 7 April 2017. Units must email or fax their unit information to the Common Training Officer. Any changes to this list must be provided in writing to the Detachment upon arrival at check in.
- (4) Duty Officers: DOs will patrol the area assigned for the competition. All incidents that occur during the event will be accurately noted and signed in the Duty Book. A duty vehicle will be available for emergency use only and the keys will be held by the DO. Only those with a valid DND 404 are permitted to drive the duty vehicle. As well, DOs must ensure that before departure from the event, washrooms are acceptably clean and that the garbage has been deposited in the receptacles.
- (3) Competitions will take place at the assigned drill halls located at CFB Kingston, and the Constantine Arena, located on CFB Kingston Ontario Kingston. All venues are very close together. **Busses MUST stay with the unit and be available for corps/sqn transport between venues.** Corps/Squadron Officers are to communicate timings and locations to their bus driver for shuttling and final departure. Local units competing will provide their own transport to and from their respective venues.
- (4) Unit Drill Teams: Competitors will adhere to rules and regulations as outlined in the following publications or directives:
 - i. the overall rules and regulations will be IAW Central Region Cadet Instruction 4504 (replaces CRCO 1833) and the Central Region Band and Drill Manual;
 - ii. all foot drill movements shall be in accordance with A-PD-201-000/ PT 000, 1992 06-15 CH/MOD 1-1993-10-27;
 - iii. all rifle movements shall be carried out IAW Central Region Lee Enfield Rifle Drill for Royal Canadian Sea, Army and Air Cadets;
 - iv. Dress will be C2 cadet order #2 (ribbons and NOT medals) Order, IAW CATOs Sea 35.01, Army 46.01, and Air 55.04.
 - v. Band drill and correct drum major signals will be judged based on the CFP 201, chapter 14 as directed by the RC Music Training Officer;
 - vi. When not competing, cadets may wear suitable civilian attire; and

- (5) Unit Bands: Competitors will adhere to rule and regulations as outlined in the following publications or directives:
- i. the overall rules and regulations will be IAW Central Region Cadet Instruction 4504 (replaces CRCO 1833) and the Central Region Band and Drill Manual;
 - ii. **Dress for Competitors will be Number One Order**, IAW CATOs Sea 35.01, Army 46.01, and Air 55.04.
 - iii. When not competing, cadets may wear suitable civilian attire; and
- e. Phase 3 Groupings: Travel Schedules will be distributed by to the units by 17 April 2017.
- f. Phase 3 Tasking's: **Units will depart upon completion of their final event.** Result from the competition will be announced through email NLT 28 April 2017. Awards shall be given for the top three Drill Teams with Arms and top three Without Arms Awards will also be given to the top Team Captain for both Drill With and Without Arms. Awards will also be presented to the Top Band and Team Captain in each individual category. Units receiving awards are to arrange with their respective ACO/Zone Training Officers for presentation by a member from the Detachment on one of their training nights.
- g. All unit Officers shall ensure their cadets have not forgotten any of their kit before their departure, and shall ensure all cadets are present before leaving. Transportation to the Corps/Sqn has been arranged as per this order, outlined in Phase 1 Taskings above. Units may return to Constantine Arena for the cadets to change back into civilian attire prior to departure, **but must NOT interfere with the arrival of cadets, and those changing and or preparing for inspection.** Otherwise they may depart from their last event. Units are to ensure that each Bus Escort Officer obtains phone contact info for their bus driver phone.

SERVICE SUPPORT

5. Financial: The detachment will fund all aspects the competition. Senior Judges from out of the local area are authorized lodging/TBD. Financial coding for the event will be: 3538AA C120 (GL) IO 204510.
6. Clothing and Equipment: Unit COs will ensure cadets are fully kitted for the competition prior to their arrival, as there will be no additional clothing stores available.
7. Weapons: Drill Purpose Rifles will be provided by 33 Sea RCSCC St. LAWRENCE- Kingston.
8. Medical / Emergency: For emergency dial 911. First Aid Kit, stretcher, and emergency phone will be provided. An emergency vehicle clearly indicated as such will be provided by the detachment and available at each event location. This vehicle will be available from the Duty Officer and must only be driven by personnel holding a DND 404. First Aid will be available at the Arena.
9. Rations and Quarters: Box lunches will be provided for all staff and for units competing and/or traveling over a meal hour. Lodgings for Competition staff will be determined NLT 7 APRIL 17.

COMMAND AND SIGNALS

10. Phase 1 and 3: As directed by Detachment Staff.
11. Phase 2
 - a. OIC Competition- Captain Lisa Ann Millar, Common Training Officer
 - b. EOA OPI Drill Without Arms Competition- TBD
 - c. EOA OPI Drill With Arms Competition- TBD
 - d. EOA OPI Band Competition – TBD
 - e. EOA OPI Inspection – TBD
 - f. Region Music OPI - TBD,
 - g. HMCS Catarqui OOD/Administration Officer – TBD.

12. Officials

To be determined.

A handwritten signature in blue ink, appearing to read 'L. Millar', with a long, sweeping underline.

Lisa Ann Millar
Captain
Common Training Officer
Eastern Ontario Area

Distribution List

Action

All Participating EOA Units

Information

Admin O
ACOs
ACAs
Log O
Sup Tech
Ottawa St-Lawrence Zone OIC
South Eastern Ontario Zone OIC

ANTICIPATED ATTENDEES REGISTRATION

(please include staff)

UNIT- UNITE							
SN	RANK		Last NAME	GIVEN NAME	PARTICIPATING IN (Mark an X in all that Applies)		
					BAND	DRILL WITH ARMS	DRILL WITHOUT ARMS
		1					
		2					
		3					
		4					
		5					
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		7					
		8					
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Units are permitted to bring: 1 staff member per Drill team, and 3 staff members per band